



West Town SSA #29-2014
Commission Meeting Agenda
July 20, 2023 at 10:00am
West Town Chamber of Commerce, 1819 W. Chicago Ave.

In Attendance: [Evan Muellner](#), [Nora McCarty](#), [Steven Tobiason](#), [Lindsey Wurz](#), [Sara Dulkan](#) Absent: [Taylor Olds](#) (excused) [Sasha Shver](#) (excused) [Nadia Cornado](#) (excused) WTCC: [Kate Ziyad](#), [Susan Aldous-Hutchins](#)

1. Welcome and Call to Order [EM called the meeting to order at 10:07a.m.](#)
2. Public Comment [No Public Comment](#)
3. Approval of Meeting Minutes from June 15, 2023 [Review & Motion](#) [EM Motion, NM 2nd, Approved](#)
[Year of meeting changed from 2022 to 2023, Sasha Shver added to attendance as excused absent](#)
4. Administration and Finance
 - a. Financial reports
 - i. Program balances to date. [Facade Rebates: \\$15,775.00 - Public Art: \\$28,000- Security Rebates: \\$3,000](#)
 - b. New Commissioner Application(s)
 - i. [Sara Dulkan; Chicago Truborn - Submitted, Welcome back Sara!](#)
 - ii. [Leah Ziegler; Petals & Jackets](#)
 - c. 2024 Budget – [Review & Motion](#)
 - i. 2024 Budget [EM Motion, ST 2nd, all in favor](#)
 - ii. 2024 Workplan [EM Motion, ST 2nd, all in favor](#)
 - iii. 2024 Service Provider, WTCC [EM Motion, ST 2nd, all in favor](#)
5. Programs Report
 - a. Public Way Maintenance:
 - i. [Trash cans have been ordered, 4-8 weeks for fabrication & installation](#)
 - ii. [Banner replacements, Design RFP to be published in August 2023. Any potential designers interested should be referred to \[info@westtownchamber.org\]\(mailto:info@westtownchamber.org\)](#)
 - b. Security Rebate:
 - i. [1058 W. Chicago Ave. - Paulo Gelato - Now complete, photos & paid invoices received. Approved on 02/16/2023 for 75% max equalling \\$1527.61 \[Review & Motion for payment of \\\$1527.61 max\]\(#\) \[NM Motion, EM 2nd, all in favor, approved\]\(#\)](#)
 - c. Facade Rebate:
 - i. [2044 W. Chicago Ave. - Kizmah CBD - Signage for new business. Blade sign to be purchased from Athena design Group, total project cost \\$2,700 \[Review & Motion for approval at 50%, future payment of \\\$1350.00\]\(#\) \[EM Motion, ST 2nd, all in favor, approved\]\(#\)](#)

- ii. **1102 N. Ashland Ave.** - Boneyard Chicago - Removal of temporary board up, installation of rolldown gate. Total project cost quoted at \$15,600, **Review & Motion for approval at 50% future payment up to \$7800.00** NM Motion, ST 2nd, all in favor, approved

 - d. Graffiti Abement Rebate: **ST Motion to amend program to cover 100% of costs up to \$500, NM 2nd, all in favor, approved**
 - i. **2246 W. Chicago Ave.** - George M Bozio PC Tax Preparation Office - Acid etched window repair, Guardian Glass, \$325.00 total cost. **Review & Motion for approval at 50% reimbursement payment \$162.50** NM motion to conditionally approve pending updated application for 100% up to \$500, EM 2nd, all in favor, approved.

 - ii. Incomplete Application, quotes pending:
 - 1. **1105 N. Ashland Ave.** - Petals and Jackets - graffiti resistant film, preventative measure. (need quotes)

 - e. Public Art Program:
 - i. **1703 W. Chicago Ave.** - Oggi Trattoria - In Proposal, to be published 08/2023
 - ii. **1625 W. Chicago** Photo series “People of West Town” - JP Calubaquib, press release draft to be included with call for Art Walk Artists. Photo appointments in August, to be unveiled during Art Walk, September 29-30.
 - iii. **745 N. Damen** - Sprout Home - In Proposal, to be published 08/2023
6. Old Business
- a. Schedule for 2023
 - i. Start time adjustment from 11:00a.m. to 10:00a.m. reminder, no meeting in August
7. Open Comment, Discussion
8. Next West Town SSA Commission Meeting
- a. September 21, 2023, 10:00 a.m. 1819 W. Chicago Ave. West Town Chamber Offices
9. Adjournment **EM Motion to adjourn at 10:36a.m.**