



West Town SSA #29-2014  
Commission Meeting Minutes  
December 1, 2022 at 10am  
West Town Chamber of Commerce, 1819 W. Chicago Ave.

In Attendance: Evan Muellner, Taylor Olds, Steven Tobiason, Sasha Shvr, Nadia Coronado, Nora McCarthy  
WTCC: Susan Aldous-Hutchins, Kate Ziyad

1. Welcome and Call to Order  
EM called meeting to order at 10:09a.m.
2. Public Comment  
No public comment
3. Approval of Meeting Minutes from November 3, 2022 **REVIEW & MOTION**  
No Edits  
ST 1st, TO 2nd, all in favor, approved
4. Administration and Finance
  - a. Financial reports – **REVIEW**  
No questions, or comments, in good standing
  - b. 2023 Commissioner applications currently available
    - i. All returning Commissioners must complete the application but are not required to complete the City Ethics Statement  
Requirements listed on application, set up appt. with KZ to complete application in person if needs be, no questions
    - ii. Need 2023 commitment, Julia Skudiba
  - c. New Commissioners
    - i. Lee Mosser, Mu Gallery Closed, ineligible to serve in 2023
    - ii. Stephan Tobiason, last meeting as active Commissioner  
ST requested to serve additional term, will resubmit application
    - iii. Lindsey Wurz; Intuit Art Center, and Kevin Grish; Cleo's to apply
  - d. Schedule for 2023 Discussion
    - i. Need responses: Nora, Even, Julia, Kevin, and Lindsey by 12/02 EOD  
2023 Recurring date and time discussion  
SELECTION: Third Thursdays at 11am, changing cadence from monthly. No meetings in January, May, August, December of 2023.

5. 2023 Services and Contracts **REVIEW & MOTION**
  - a. Streetscape Elements: Trashcan Bids  
Review matrix, 3 bids: Barco Products, Citibin, Victor Stanley.  
Discussion: Cost & quantity per provider. Lifespan of can is priority (within budget.)  
ST motion to select Victor Stanley as contractor for new trash cans in 2023, EM second, all in favor, approved.
6. Programs, Director of Programs, Kate Ziyad
  - a. Security Rebate:
    - i. 1058 W. Chicago Ave. - Paulo Gelato - Pending, needs additional quote
  - b. Facade Rebate:
    - i. 1058 W. Chicago Ave. - Paulo Gelato - (\$4097.25 requested, \$8,194.50 total project cost) **MOTION to PAY**  
NC motion to approve payment of \$4097.25, TO second, all in favor, approved.
    - ii. 1541 W. Chicago Ave. - Povos Gallery - (\$4535.76 requested, 9071.52 total project cost) **MOTION to APPROVE**  
ST motion to approve without 3rd bid, due diligence shown in providing correspondence with contractors unwilling to provide “bids for quotes.”  
EM seconded, all in favor, approved.
    - iii. 809 N. Racine Ave. - **IN PROCESS** Commercial Property (\$7,162.50 requested, \$14,325 total project cost)
  - c. Public Art Program: **IN PROCESS**
    - i. Photo series “People of West Town” - JP Calubaquib (\$10,500 approx. requested) - New Location: Chicago Public Library, West Town Branch 1625 W. Chicago Ave.
    - ii. 1814 W. Chicago Ave. Bar Cocina - RFP sent to 6 Artists, will have rendering by December commission meeting  
Delayed due to property owner input and selection delay.
  - d. Pop-Up Project: **IN PROCESS**
    - i. 2023 Application “Open enrollment” began October 1, 2022
      1. Discovery calls with applicants  
9 applicants for 12 months confirmed
7. Old Business  
No old business.

8. Next West Town SSA Commission Meeting

- a. January 2022, date to be in alignment with majority, published before 12/24/2022  
3rd Thursday at 11:00am, no meeting in January, May, August or December of 2023.

2023 Calendar Dates:

February 16th

March 16th

April 20th

June 15th

July 20th

September 21st

October 19th

November 16th

9. Adjournment

EM motion to adjourn at 10:55a.m. SS 2nd, all in favor, adjourned.