



West Town SSA #29-2014
Commission Meeting Minutes
October 4, 2022 at 10am
West Town Chamber of Commerce, 1819 W. Chicago Ave.

In attendance: Evan Muellner, Taylor Olds, Steven Tobiason, Nora McCarthy, Lee Mosser, Nora Coronado, Kate Ziyad, Susan Aldous, Kaylen Ralph

1. Welcome and Call to Order
2. Public Comment¹
3. Approval of Meeting Minutes from September 1, 2022
REVIEW & MOTION Steven 1st, Taylor 2nd, approved
4. Administration and Finance
 - a. Financial reports – **REVIEW**
Discussion on PR, Banner Program, Sidewalk Maintenance YTD
 - b. 2023 Commissioner applications currently available
5. Programs, Director of Programs, Kate Ziyad
 - a. Security Rebate:
 - i. 1058 W. Chicago Ave. - Paulo Gelato - incomplete application, need additional bid, 1 outstanding
Discussion on total program budget, on track to use the majority of funds
 - b. Facade Rebate: **REVIEW & MOTION**
 - i. [809 N. Racine Ave.](#) - Commercial Property (\$7,162.50 requested, \$14,325 total project cost) Nora 1st, Lee 2nd, approved
 - ii. [1814 W. Chicago Ave.](#) - Bar Cocina - Provided updated rendering, review receipt and after photos. (\$15,000 requested, \$54,242 approx. project cost) Taylor 1st, Nora 2nd, approved
 - iii. 1058 W. Chicago Ave. - Paulo Gelato - incomplete application, need additional bids, 2 outstanding
 - iv. Completed Projects
 1. [1461 W. Chicago Ave.](#) - Oggi Trattoria - (\$12,500 requested, \$25,000 total project cost) Paid 09/13/2022
 2. [1062 W. Chicago Ave.](#) - Windy City Cafe - (\$15,000 requested, \$39,050 total project cost) Paid 09/13/2022
 - v. Facade outreach:

¹ Public comment ensures all voices are heard on issues pertaining to the West Town SSA. Commissioners are not required to provide immediate feedback to concerns presented. Public comment will occur during the first 15 minutes of each meeting, with each speaker granted no longer than 3 minutes to speak. Full public comment guidelines can be found on our website.

1. Cleo's - 1935 W. Chicago Ave.
2. High Dive - 1938 W. Chicago Ave.
3. El Taco Veloz - 1745 W. Chicago Ave.
4. Medical office - 1823 W. Chicago Ave.
5. Former Whisk Space - 2018 W. Chicago Ave.
6. Former El Valle - 806 N. Winchester

c. Public Art Program: **REVIEW &/or MOTION**

- i. [Photo series "People of West Town"](#) - JP Calubaquib
(\$10,500 approx. requested) - New Location: Chicago Public Library,
West Town Branch 1625 W. Chicago Ave. Update outreach and selection
process. Nora recused their vote due to a future professional contract,
Steven requested due diligence on materials selected as a contingency,
Taylor 1st, Nadia 2nd, approved
- ii. 1814 W. Chicago Ave. Bar Cocina - RFQ live until 10/16/22, RFP from
Artist selection by 10/21/22 (\$12,000-\$14,000 approx.)
- iii. [815 N. Milwaukee](#) – Patrick Kane McGregor & Anthony Garcia Sr.
(\$17,535 requested) – PKM [dog-specific](#) piece
Need updated selection process & renderings as requested
Canceled application due to no response, Nora 1st, Stephan 2nd, approved
- iv. Program Process Review
Official verbiage regarding a 30-day response time contingency on an
application being canceled

d. Pop-Up Project **REVIEW & MOTION**

- i. Approval of \$12,000 pop-up sponsorship to WTCC
Taylor 1st, Stephen 2nd, Approved
- ii. 2023 Application "Open enrollment" began October 1, 2022
 1. Repeat applicants
 2. Review process
 3. Potential expansion, 1638 W. Chicago Ave. gallery specific space
\$1,200 / month 600sq.ft.

e. 2022 Services and Contracts **REVIEW & MOTION**

- i. Tree Maintenance & Snow Removal
 1. Review Bartlet Trees
 - Request to re-share all reports digitally for the commission
to review as needed.Taylor 1st, Nora 2nd, Approved
- ii. Snow Removal
 1. Christy Webber 2nd year of contract proposal

iii. Special Event Sponsorships (1.02)

1. West Fest: \$30,000
2. Art Walk & West Town First Fridays: \$15,000
3. West Town Winterfest: \$15,000

Evan 1st, Lee 2nd, Approved

f. 2023 Services and Contracts **REVIEW & MOTION**

- i. PR & Media: RFP review to publish
- ii. Streetscape Elements: Trashcan RFP review to publish
- iii. Snow Removal
 1. Review Christy Webber Proposal

Move to 2.ii.1

6. Old Business

- a. Vacant Commissioner Position - Recommendation of Kevin Grish; Cleo's
- b. Annual Report, 2022 in process to be distributed January 2023

7. Next West Town SSA Commission Meeting

- a. November 3, 2022 at 10am in person at West Town Chamber of Commerce

8. Adjournment

Adjourned by Chair; Evan Mullner at 11:26a.m.