

## WEST TOWN SSA #29-2014 Commission Meeting Minutes

Meeting held on Zoom

Thursday, December 2, 2021 10:00 AM

**In attendance:** Michael VanDam (Resident), Jenny Rossignuolo (Property Owner), Sara Dulkan (Chicago Truborn), Evan Muellner (Pie-Eyed Pizzeria), Nora McCarthy (Gallery 2052), Taylor Olds (Urban Source), Steven Tobiason (Epic Spices), Susan Aldous (WTCC), Erin Ludwig (WTSSA), Kate Ziyad (WTCC)

**Call to Order:** Meeting called to order by Michael VanDam at 10:05a.m.

- The meeting of the West Town SSA #29-2014 Commission is called to order.
- *Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.*

**Public Forum:** NA

### Admin and Finances

**Review & Motion: Minutes from Meeting:** November 4, 2021  
Approved, all in favor (Steven 1st, Jenny 2nd.)

**Review: Financial Reports:** Review Reports  
Paid out \$15K facade grant for Urban Market, approved in November

**Review & Motion: Street Maintenance RFP**  
*Cleanslate 2022 RFP response document 3 days of litter abatement, receptacle service 5 days a week, graffiti 1 day a week, slight increase \$128,868.00 total for 2022*  
Approved, all in favor (Nora 1st, Evan 2nd)

**Review & Motion: CEG Holiday Decorations**  
*Invoice in meeting materials: \$17,790.00, went up promptly before the holiday season began.*  
Approved, all in favor (Jenny 1st, Steven 2nd)

### Pop Up Project

- **Review & Motion: Tenant Application, The Refilleri**  
<https://refilleri.com/>  
Requested dates: June 1 - July 29, 2022  
Application in meeting materials  
*Similar to the un-waste shop, but more bulk focus vs. just "green" items. Owner is very responsive and very excited, wants to be a brick and mortar in West Town.*  
Approved, all in favor (Evan 1st, Jenny 2nd)
- Available month: August
- 2022 Tenants:
  - KoneRanger, January - March

- Swap & Strut, April - May
- F22 Prints, September
- The Junction, October - December

## Rebate / Grant Programs

- **Applications for Review**

- **Review & Motion: Anthony Lewellen Touch Up Graffiti Removal / cover up**  
Amount requested: \$300 for 11.2021 work  
Approved, all in favor (Michael 1st, Nora 2nd)  
*Verbal Note: We'd like to touch it up next Spring - color fading*

- **Finished Projects**

- **Approved Facade Projects still in progress**

- Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
  - Update: Construction almost completed, ice cream machine delivered
- 2135 W Chicago Avenue - The Stoop - waiting on signage approval from alderman
- Facade - 1062 W Chicago Ave - Windy City Cafe
  - 50% payment given to selected contractor, working on acquiring permits

- **Approved Security Projects still in progress**

- Security – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
  - Security materials are ready, waiting to submit them until the facade is completed.
- Security - 1541 W Chicago Avenue - Mu Gallery - In process
  - See updated quote - no vote needed: *Went with Simplisafe vs. ADT due to ADT communication mix up. Comes in below the approved amount initially.*
- Security - 1001 W Chicago Avenue - Urban Market - In process

- **Approved Public Art Projects still in progress**

## Programs Report

- West Town Rewards Program Update - *Kate one submission received so far, 10 left up for grabs*
- Annual Board Elections/Member Mixer
  - Wednesday, November 10, 2021 5-6pm at Split-Rail
  - *Went well, BOD was approved.*
  - *Check out upcoming ribbon cuttings over next two weeks*
    - *Mu Gallery, The Garage Chicago, IVI Wellness, Creative Coworking, Urban Market*

## New Commissioners and 2022 Meetings

- Paperwork for new Commissioners sent to the city
- 2 more nominations needed - *Michael nominates Lee Mosser from Mu Gallery, and Meghan Vietti Perdue from Bonhomme*  
*Approved (Michael 1st, Evan 2nd). Steven abstains because Bonhomme is a client.*

- **Discussion:** 2022 meetings - all Commissioners who are stepping down should submit a letter of resignation to Erin.
  - First Thursday of every month at 10am?
  - Meeting in January? Skip January, meet in February on Thursday Feb. 3rd 2022 at 10:00a.m. on Zoom.

### **Old Business**

- No old business.

*Motion to adjourn. Approved, all in favor (Jenny 1st, Steven 2nd)*

\*\*\*Next regular SSA Commission Meeting Date: **Thursday, February 3, 2022**\*\*\*