WEST TOWN SSA #29-2014 Commission Meeting Minutes
Meeting held on Zoom
Thursday, December 2, 2021 10:00 AM

In attendance: Michael VanDam (Resident), Jenny Rossignuolo (Property Owner), Sara Dulkin (Chicago Truborn), Evan Mueiller (Pie-Eyed Pizzeria), Nora McCarthy (Gallery 2052), Taylor Olds (Urban Source), Steven Tobiason (Epic Spices), Susan Aldous (WTCC), Erin Ludwig (WTSSA), Kate Ziyad (WTCC)

Call to Order: Meeting called to order by Michael VanDam at 10:05 a.m.
➢ The meeting of the West Town SSA #29-2014 Commission is called to order.
➢ Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.

Public Forum: NA

Admin and Finances

Review & Motion: Minutes from Meeting: November 4, 2021
Approved, all in favor (Steven 1st, Jenny 2nd.)

Review: Financial Reports: Review Reports
Paid out $15K facade grant for Urban Market, approved in November

Review & Motion: Street Maintenance RFP
Cleanslate 2022 RFP response document 3 days of litter abatement, receptacle service 5 days a week, graffiti 1 day a week, slight increase $128,868.00 total for 2022
Approved, all in favor (Nora 1st, Evan 2nd)

Review & Motion: CEG Holiday Decorations
Invoice in meeting materials: $17,790.00, went up promptly before the holiday season began.
Approved, all in favor (Jenny 1st, Steven 2nd)

Pop Up Project

• Review & Motion: Tenant Application, The Refilleri
  https://refilleri.com/
  Requested dates: June 1 - July 29, 2022
  Application in meeting materials
  Similar to the un-waste shop, but more bulk focus vs. just “green” items. Owner is very responsive and very excited, wants to be a brick and mortar in West Town.
  Approved, all in favor (Evan 1st, Jenny 2nd)

• Available month: August

• 2022 Tenants:
  ○ KoneRanger, January - March
Swap & Strut, April - May
F22 Prints, September
The Junction, October - December

Rebate / Grant Programs

- Applications for Review
  - **Review & Motion:** Anthony Lewellen Touch Up Graffiti Removal / cover up
    - Amount requested: $300 for 11.2021 work
    - Approved, all in favor (Michael 1st, Nora 2nd)
    - *Verbal Note:* We’d like to touch it up next Spring - color fading

- Finished Projects

- Approved Facade Projects still in progress
  - Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
    - Update: Construction almost completed, ice cream machine delivered
  - 2135 W Chicago Avenue - The Stoop - waiting on signage approval from alderman
  - Facade - 1062 W Chicago Ave - Windy City Cafe
    - 50% payment given to selected contractor, working on acquiring permits

- Approved Security Projects still in progress
    - Security materials are ready, waiting to submit them until the facade is completed.
  - Security - 1541 W Chicago Avenue - Mu Gallery - In process
    - See updated quote - no vote needed: *Went with Simplisafe vs. ADT due to ADT communication mix up. Comes in below the approved amount initially.*
  - Security - 1001 W Chicago Avenue - Urban Market - In process

- Approved Public Art Projects still in progress

Programs Report

- West Town Rewards Program Update - Kate one submission received so far, 10 left up for grabs
- Annual Board Elections/Member Mixer
  - Wednesday, November 10, 2021 5-6pm at Split-Rail
  - Went well, BOD was approved.
  - Check out upcoming ribbon cuttings over next two weeks
    - Mu Gallery, The Garage Chicago, IVI Wellness, Creative Coworking, Urban Market

New Commissioners and 2022 Meetings

- Paperwork for new Commissioners sent to the city
- 2 more nominations needed - Michael nominates Lee Mosser from Mu Gallery, and Meghan Vietti Perdue from Bonhomme
  - Approved (Michael 1st, Evan 2nd). Steven abstains because Bonhomme is a client.
● **Discussion:** 2022 meetings - all Commissioners who are stepping down should submit a letter of resignation to Erin.
  ○ First Thursday of every month at 10am?
  ○ Meeting in January? *Skip January, meet in February on Thursday Feb. 3rd 2022 at 10:00 a.m. on Zoom.*

Old Business

● No old business.

*Motion to adjourn. Approved, all in favor (Jenny 1st, Steven 2nd)*

***Next regular SSA Commission Meeting Date: **Thursday, February 3, 2022***