

**WEST TOWN SSA #29-2014 Commission Meeting
AGENDA**

Meeting held on Zoom
Thursday, November 4, 2021 10:00 AM

In attendance:

Call to Order:

- The meeting of the West Town SSA #29-2014 Commission is called to order.
- *Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.*

Public Forum:

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Admin and Finances

Review & Motion: Minutes from Meeting: October 7, 2021

Review: Financial Reports: Review Reports

Review & Motion: Q3 Report

RFP update: Erin

Special Event Sponsorships

- **Review & Motion:** Sponsorship for West Town Art Walk - \$10,000
- **Review & Motion:** Sponsorship for West Town Winter Promo - \$250
- **Review & Motion:** Shop Local Social Media Promotion - \$2500

Pop Up Project

- ThisCityMaps (proposed May/June 2022) no longer leasing
 - Months available: May, June, July, August
- **Discussion:** West Fest Pop Up premium?
- **Review & Motion:** Tenant Application - Swap & Strut
 - Requested April 1 - April 28, 2022, application in Google Drive
 - <https://swapandstrut.com/>

Rebate / Grant Programs

- Applications for Review
 - **Review and Motion:** Security Rebate: Mu Gallery, 1541 W Chicago Avenue
 - **Review and Motion:** Security Rebate: Urban Market - 1001 W Chicago Ave

- Requesting full rebate amount, \$3,000
- **Finished Projects**
 - **Review and Motion: Facade:** 1001 W Chicago Ave - Urban Market - \$15,000
- **Approved Facade Projects still in progress**
 - Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Update: Construction almost completed, waiting on roll down door
 - 2135 W Chicago Avenue - The Stoop - waiting on signage approval from alderman
 - Facade - 1062 W Chicago Ave - Windy City Cafe
 - 50% payment given to selected contractor, working on acquiring permits
- **Approved Security Projects still in progress**
 - Security – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Security materials are ready, waiting to submit them until the facade is completed.
- **Approved Public Art Projects still in progress**

Programs Report

- West Town holiday bundle update - Kate
- Joint Member Mixer with WPBCC
 - Wednesday, October 13, 2021 6-8pm at Chicago Printworks
- Women’s Networking Event
 - Wednesday, October 20, 2021 at Dynamic Salon
- Annual Board Elections/Member Mixer
 - Wednesday, November 10, 2021 5-6pm at Split-Rail

New Commissioner Recruitment / Term Limits

- SSA Commissioners stepping down: Michael, Jenny, Chris, Sara, Steven
 - Julia, Evan, Adam, and Nora will step down in 2023

Old Business

- Street maintenance RFP posted
- Nominated five new commissioners
 - The Plantier 858 N Ashland– owner - An Chin;
 - Resident - Nadia Coronado; 1423 W Chicago
 - Taylor Olds, Urban Source
 - Sasha Shver, The Stoop
 - Post nomination applications should have been sent to the Chamber - we can send them to the city, and the city will have all of November and December to approve their application/work out any debt clearance/send the nominated candidates their official appointment to the Commission.

Next regular SSA Commission Meeting Date: **Thursday, December 2, 2021 at 10am**