

WEST TOWN SSA #29-2014 Commission Meeting

Meeting held via Zoom

Thursday, July 1, 2021 10:00 AM

NOTES

In attendance: Michael Van Dam (Resident), Chris Hunt (Seek Vintage), Evan Muellner (Pie Eyed Pizzeria), Sara Dulkan (Chicago Truborn), Julia Skuibida (American Family Insurance), Nora McCarthy (Gallery 2052), Nadia Coronado (SSA Resident), Kara Salgado (WTCC), Erin Ludwig (WTSSA), and Sara Bemer (WTCC).

Not in attendance: Steven Tobiason (Epic Spices), Jenny Rossignuolo (Urban Source), , and Adam Williams (REACH Fieldhouse)

Call to Order:

- The meeting of the West Town SSA #29-2014 Commission is called to order at 10:04am by Michael Van Dam (SSA Chair).
- Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.

Public Forum:

- Nadia Coronado introduced herself and expressed interest in serving on the SSA Commission in 2022 and getting more involved with the neighborhood and SSA.

Admin and Finances

Review & Motion: Minutes from Meeting: June 3, 2021 (*Technical issue with June meeting recording - no audio recording - minutes only to be posted on website)

- Approved, all in favor (Evan 1st, Nora 2nd)

Review & Motion: Financial Reports: Review Reports

- Reviewed, no vote needed

Review & Motion: 2022 Budget and Workplan: approve the 2022 work plan, 2022 budget, and WTCC as the 2022 service provider agency

- Work Plan Approved, all in favor (Chris 1st, Evan 2nd)
- Budget Approved, all in favor (Chris 1st, Nora 2nd)
- WTCC as 2022 Service Provider Agency Approved, all in favor (Chris 1st, Nora 2nd)

Review & Motion: 2021 Quarter 1 Report: Review Report

- Approved, all in favor (Julia 1st, Evan 2nd)

Public Way

Review & Motion: 2.12 SSA Tree Maintenance Bartlett Tree Service Contract

- Previously discussed and approved at the June 2021 SSA Meeting, no further action needed.

Review & Motion Public Way Use Permit Lobbying: SSA Ordinance Support Letter

- Approved, all in favor (1st, 2nd)
- Trash Can Program - Discussion / Timeline / RFP

Rebate / Grant Programs

- **Applications for Review**
 - Facade Rebate - Completed
 - **Review & Motion:** 1959 W Chicago Ave - El Metro Cafe - \$6,750
 - Tabled, Sara to request documentation be provided prior to the September SSA Commission meeting
 - Chicago & Lessing:
 - **Review (No Motion Needed, Stipends Pre Approved)**
 - July Installation - Tarbox - \$1,000
 - July Installation - Natalie Shugailo - \$1,000
- **Approved Facade Projects still in progress**
 - Facade - 1001 W Chicago Ave - Urban Market - In process - \$15,000
 - Update: Construction almost finished.
 - Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Update: Construction has resumed and the facade construction should be finished by the week of May 10th.
- **Approved Security Projects still in progress**
 - Security – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Review & Approve Updates: Switching preferred quote from Comcast to ADT
 - Security - 1959 W Chicago Ave - El Metro Cafe - In process.
 - Security rebate amount requested: \$2,999.99 (but only provided enough documentation for \$2,249.99)
 - Security system not installed, application cancelled.
- **Approved Public Art Projects still in progress**
 - Public Art - 1914 W Chicago Ave - West Town Bakery/Ouizi Mural - In Process.
 - Public art amount requested: \$10,821
 - OUIZI scheduled July 19-26th
- **Public Art Program**
 - Sick Fisher / West Town Public Library Panels
 - The SSA Commission is open to the Sick Fisher panels being utilized for a fundraiser, but needs a point person within the community to orchestrate the fundraiser.
 - Draft Constant Contact Email with Interest Forms:
 - https://drive.google.com/file/d/1uLXJdEH737E0P7UmH2Qh8aoWi5rUh_s_/view?usp=sharing
 - New Viaduct Mural Artist Interest form online :
 - https://docs.google.com/forms/d/e/1FAIpQLSdYzITeny_UTU9nhXjEMI2PPObRx-QwOmi0_m_HbLysFI3shQ/viewform
 - New general Artist Interest form:
 - <https://docs.google.com/forms/d/e/1FAIpQLSe5LOByuiHSuhr4oK4wWP9AezeBzNePMPnpwYFIO7DFJmv0vw/viewform> and
 - Property Owner Interest form:
 - <https://docs.google.com/forms/d/e/1FAIpQLSfMWVOZiy8NV140CY9bWawKN5Egfg09Kj2Eg1AJFuwgNI0TYw/viewform>
 - Encourage grants for murals and live art making during West Town Art Walk September 24/25 - announcement strategy
 - Mural registration with City
 - https://www.chicago.gov/city/en/depts/dca/supp_info/mural_registry.html

Programs Report

- Commercial Development Committee Meeting
 - Thursday, July 8th at 9:15am via Zoom
- Member Mixer at On Tour Brewing (1725 W Hubbard St)

- Tuesday, July 13th from 5-7pm
- Dancing in the Streets - Vendor Applications due July 9th:
<https://www.westtownchamber.org/dancing-in-the-streets>
- West Town Art Walk - Applications due July 23rd:
<https://westtownchamberofcommerce.formstack.com/forms/2021wtaw>
 - In 2021, the West Town Art Walk has expanded to include the ENTIRE West Town Chamber of Commerce service area (Division to Hubbard, Halsted to Kedzie).

New Commissioner Recruitment / Term Limits

- SSA Commissioners having served over term limit will step down at end of year for at least one year / half of the Commission: Michael, Jenny, Chris, Sara, Steven
- Two year term limits / new Commissioners serving in January 2022 / rotate every two years
- Julia, Evan, Adam, and Nora will step down in 2023 (and Michael, Jenny, Chris, Sara and Steven could serve again in 2023 after having taken a year off)
- Nominate five new 2022 Commissioners The Plantier 858 N Ashland– owner - An Chin, Resident - Nadia Coronado - 1423 W Chicago, building owner/business owner The Stoop,...

Old Business

- Updated Public Art applications and artist / building owner sign up forms linked on website
- DCASE Neighborhood Access Program (NAP) grant application submitted to expand Public Art program outside of SSA boundaries
- Erin Ludwig hired as Economic Development Consultant through 2021

Motion to adjourned (Chris 1st, Evan 2nd), all in favor at 11:11am.

*****Next regular SSA Commission Meeting Date: Thursday, September 2, 2021 at 10am (NO AUGUST MEETING SCHEDULED)*****