WEST TOWN SSA #29-2014 Commission Meeting Agenda
Meeting held via Zoom
Thursday, July 1, 2021 10:00 AM

Call to Order:
➢ The meeting of the West Town SSA #29-2014 Commission is called to order.
➢ Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.

Public Forum:

Admin and Finances

Review & Motion: Minutes from Meeting: June 3, 2021 (**Technical issue with June meeting recording - no audio recording - minutes only to be posted on website)

Review & Motion: Financial Reports: Review Reports

Review & Motion: 2022 Budget and Workplan: approve the 2022 work plan, 2022 budget, and WTCC as the 2022 service provider agency

Review & Motion: 2021 Quarter 1 Report: Review Report

Public Way

Review & Motion: 2.12 SSA Tree Maintenance Bartlett Tree Service Contract

Review & Motion Public Way Use Permit Lobbying: SSA Ordinance Support Letter

● Trash Can Program - Discussion / Timeline / RFP

Rebate / Grant Programs

● Applications for Review
  o Facade Rebate - Completed
    • Review & Motion: 1959 W Chicago Ave - El Metro Cafe - $6,750

● Approved Facade Projects still in progress
  o Facade - 1001 W Chicago Ave - Urban Market - In process - $15,000
    • Update: Construction almost finished.
  o Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
    • Update: Construction has resumed and the facade construction should be finished by the week of May 10th.

● Approved Security Projects still in progress
    • Review & Approve Updates: Switching preferred quote from Comcast to ADT
    • Security rebate amount requested: $2,999.99 (but only provided enough documentation for $2,249.99)

● Approved Public Art Projects still in progress
    • Public art amount requested: $10,821
    • OUIZI scheduled July 19-26th

● Public Art Program
o Draft Constant Contact Email with Interest Forms:  
https://drive.google.com/file/d/1uLXJdEH737E0P7UmH2Qh8aoWi5rUhn_s/view?usp=sharing

o New Viaduct Mural Artist Interest form online:  
https://docs.google.com/forms/d/e/1FAIpQLSdYzlIteny_UT9nhXjEMI2PPObrx-QwOj0m_HbLysFl3shQ/viewform

o New general Artist Interest form:  
https://docs.google.com/forms/d/e/1FAIpQLSe5LOByuiHSuhr4oK4wWP9AezeBzNePMPnpwYFiO7DFJmv0vw/viewform and

o Property Owner Interest form:  
https://docs.google.com/forms/d/e/1FAIpQLSfMWVOZi8NV140CY9bWawKN5Egq909Kj2Eq1AJFuwgNlOTYw/viewform

o Encourage grants for murals and live art making during West Town Art Walk September 24/25 - announcement strategy / determine number of walls available

o Mural registration with City?  

Programs Report

● Commercial Development Committee Meeting
  ○ Thursday, July 8th at 9:15am via Zoom

● Member Mixer at On Tour Brewing (1725 W Hubbard St)
  ○ Tuesday, July 13th from 5-7pm

● Dancing in the Streets - Vendor Applications due July 9th:  
https://www.westtownchamber.org/dancing-in-the-streets

● West Town Art Walk - Applications due July 23rd:  
https://westtownchamberofcommerce.formstack.com/forms/2021wtaw
  ○ In 2021, the West Town Art Walk has expanded to include the ENTIRE West Town Chamber of Commerce service area (Division to Hubbard, Halsted to Kedzie).

New Commissioner Recruitment / Term Limits

● SSA Commissioners having served over term limit will step down at end of year for at least one year / half of the Commission: Michael, Jenny, Chris, Sara, Steven

● Two year term limits / new Commissioners serving in January 2022 / rotate every two years

● Julia, Evan, Adam, and Nora will step down in 2023 (and Michael, Jenny, Chris, Sara and Steven could serve again in 2023 after having taken a year off)

● Nominate five new 2022 Commissioners The Plantier 858 N Ashland– owner - An Chin, Resident - Nadia Coronado - 1423 W Chicago, building owner/business owner The Stoop,... Nominees invited to attend Public Forum and Committee meetings of interest until appointed.

Old Business

● Updated Public Art applications and artist / building owner sign up forms linked on website

● DCASE Neighborhood Access Program (NAP) grant application submitted to expand Public Art program outside of SSA boundaries

● Erin Ludwig hired as Economic Development Consultant through 2021

***Next regular SSA Commission Meeting Date: Thursday, September 2, 2021 at 10am (NO AUGUST MEETING SCHEDULED)***