

**WEST TOWN SSA #29-2014 Commission Meeting
MINUTES**

Meeting held on Zoom
Thursday, October 7, 2021 10:00 AM

In attendance: Michael Van Dam (Resident, SSA Chair), Nora McCarthy (Gallery 2052), Jenny Rossignuolo (Property Owner), Sara Dulkan (Chicago Truborn), Evan Muellner (Pie Eyed Pizzeria), Erin Ludwig (WTSSA), Susan Aldous (WTCC), Kate Ziyad (WTCC).
Sasha Shver (The Stoop) Taylor Olds (Urban Source) Nadia Coronado (Resident)

Call to Order:

- The meeting of the West Town SSA #29-2014 Commission is called to order. 10:22 a.m.
- *Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference. This meeting will be recorded.*

Public Forum:

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Admin and Finances

Review & Motion: Minutes from Meeting: September 2, 2021

- Update Jenny Rossignuolo to “Property Owner” additional note of Sara Dulkan recused from public art votes
- Approved, all in favor (Sara 1st, Jenny 2nd)

Review: Financial Reports: Review Reports

Review & Motion: Christy Webber Plowing Contracts: Approve contracts

- Questions on seasonal vs. contract services, per occurrence - we will “select” the first box “
- Approved, all in favor (Jenny 1st, Sara 2nd)
- Chamber staffing
 - Kara out on extended leave
 - Susan in the office part time with extended maternity leave
 - Kate Ziyad (McKenna) replaces Sara as Director of Programs and Partnerships
- **Review:** Street maintenance RFP
 - Discussion of service experience with Cleanslate
- **Review:** Annual Report proof from Transit Tees
 - Final proof before printing
 - Digital format only to save printing cost
- **Review:** New application format
 - Security Rebate, Facade Rebate, Graffiti Abatement applications formatting updated for continuity, no program changes
- Trash cans
 - **Discussion:** Streets and sanitation meetings

- Recommendation from 1st Ward superintendent: pull cans on Chicago Ave west of Western
- Pull can on Chicago & Greenview (lit on fire several times)
- Pull all cans recommended for removal on map?

Pop Up Project:

- **Review & Motion: Tenant Application - KoneRanger**
 - Requested January 3 - March 30, 2022, application in Google Drive
 - <https://www.koneranger.com/>
 - Approved, all in favor (Sara 1st, Jenny 2nd)
- **Review & Motion: Tenant Application - ThisCityMaps**
 - Requested May 1 - June 29 2022, application in Google Drive
 - <https://www.thiscitymaps.com/>
 - Approved, all in favor (Jenny 1st, Sara 2nd)
- **Review & Motion: Tenant Application - f22 Prints**
 - Requested September 1-29, 2022, application in Google Drive
 - www.f22prints.com
 - Discussion of repeat vendor (only hosted 1 week in 2021, intention of hosting during 22WTAW)
 - Approved, all in favor (Sara 1st, Jenny 2nd)
- **Review & Motion: Tenant Application - The Junction**
 - Requested October 1 - December 31 2022, application in Google Drive
 - <https://www.thejunction-life.com>
 - Approved, all in favor (Michael 1st, Evan 2nd)

Rebate / Grant Programs

- **Applications for Review**
 - Security Rebate - Completed - The Stoop - 2135 W Chicago Ave
 - Total cost \$444.49
 - **Review & Motion:** \$333.37 for security cameras
 - Approved, all in favor (Jenny 1st, Sara 2nd)
- Finished Public Art Projects
 - **Review & Motion:** Payout for 1710 W Chicago Avenue - Chicago Auto Repair
 - Total cost: \$4,227.98
 - Approved, all in favor (Evan 1st, Nora 2nd) SD recused
 - Chicago & Lessing mural - Nic Fonte - photos in folder
 - Review, no motion, stipend
- **Approved Facade Projects still in progress**
 - Facade - 1001 W Chicago Ave - Urban Market - In process - \$15,000
 - Update: Construction almost finished.
 - Façade – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Update: Construction almost completed, waiting on roll down door
 - Facade - 1062 W Chicago Ave - Windy City Cafe - Approval letter sent

- **Approved Security Projects still in progress**
 - Security – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
 - Security materials are ready, waiting to submit them until the facade is completed.
- **Approved Public Art Projects still in progress**
- **Public Art Program**

Programs Report: Push to 11.2021 Commission Meeting

- Renegade Craft Fair September 18 and 19
- West Town Art Walk September 24 and 25
- Joint Member Mixer with WPBCC
 - Wednesday, October 13, 2021 6-8pm at Chicago Printworks

New Commissioner Recruitment / Term Limits

- SSA Commissioners stepping down: Michael, Jenny, Chris, Sara, Steven
 - Julia, Evan, Adam, and Nora will step down in 2023
- Two year term limits / new Commissioners serving in January 2022 / rotate every two years
- Nominate five new 2022 Commissioners: Michael motion to nominate. Approved. all in favor (Michael 1st, Jenny 2nd)
 - The Plantier 858 N Ashland– owner - An Chin;
 - Resident - Nadia Coronado; 1423 W Chicago
 - Taylor Olds, Urban Source
 - Sasha Shver, The Stoop
- Nominees are invited to attend Public Forum and Committee meetings of interest until appointed.
- Anticipated timeline:
 - September: Brainstorm on new commissioners
 - Today: Officially nominate commissioners for anticipated vacancies
 - Applications post nomination will be sent to the Chamber by the November meeting - we can send them to the city, and the city will have all of November and December to approve their application/work out any debt clearance/send the nominated candidates their official appointment to the Commission.

Old Business

- Public Way Use Permit ordinance change is active - in contact with the city about new procedures

Next regular SSA Commission Meeting Date: **Thursday, November 4, 2021 at 10am**

Jenny motion to adjourn 10:55 a.m. Second Evan