Minutes

Present: Commissioners: Michael VanDam (Chair), Steven Tobiason (Secretary), Nora McCarthy, Sara Dulkin, Adam Williams, Jenny Rossignuolo, Candice Cusic
SSA Program Director – Kace Wakem
Membership Director – Sara Bemer
Public Forum / Guests: None
Not Present: Chris Hunt (Vice-Chair), Amy Laria (Treasurer)

• Call to Order: Michael VanDam called the meeting to order at 11:05 a.m.

• Minutes from SSA Commission Meeting on October 3, 2019: Minor edit needs to be made to Jenny’s meeting attendance, as she was not in attendance at the October meeting.

  *Adam Williams motioned to approve 10/3/19 Meeting Minutes which include the edit to Jenny’s attendance. Steven Tobiason seconded this motion and it was approved unanimously.

• Financial Report & Budget:
  • 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed.

  *Nora McCarthy motioned to approve 2019 Financial Statements. Jenny Rossignuolo seconded this motion and it was approved unanimously.

• 2020 Meeting Dates:
  • Edit to suggested meeting dates to push July meeting back a week to the 9th due to the July 4th holiday.

  *Steven Tobiason motioned to approve the 2020 meeting dates, times and location. Candice Cusic seconded this motion and it was approved unanimously.

• Rebate / Grant Updates: City Mural Registry Program: should have spreadsheet to City by Dec of Jan. Will be updating final spreadsheet of all reports at end of year.

  ➢ Façade Rebate Applications:
  • 1431 W. Chicago Ave, Residence / Candice Cusic Photography Location – Updates to façade with tuckpointing and window reconstruction.
    o Approved pending Kace’s follow up to make sure all aspects are addressed in the façade repair and that it is truly façade only.

  *Adam Williams motioned to approve the application for 1431 W. Chicago Ave for a rebate of $15,000 if owners response meets the guidelines noted above. Nora McCarthy seconded this motion. Candice Cusic abstained from the vote. Motion approved.

  • 1721 W. Chicago Ave, Ice Cream Shoppe – In Process.
- **689 N. Milwaukee Ave**, Condo Association – In Process. Reported they would be approximately 90% done this week.

- **Security Rebate Applications:**

- **Public Art Grant Applications:**
  - *Artist:* Mara Baker – In Process. Removed from 1637 W. Chicago Ave, will potentially be installed at 689 N. Milwaukee after the new year.

- **Marketing / Beautification / Safety / Other:**
  - **1821 Pop-Up:** Under construction. Application and prices being charged out now.
  - **Landscaping:** Discussion of pear tree removal in front of Sprout Home, partnership with Bartlett Tree Service Contract. Tree trimming to be schedule for Dec – Jan. Pear tree removal approved.
  - **Street Cleaning:** Kace will be ordering metal can liners as the plastic ones are melting due to cans repeatedly set on fire. 2020 Contract Renewal with Cleanslate.

*Jenny Rossignuolo motioned to approve the Cleanslate 2020 Contract for $96,800.00*  
Sara Dulkin seconded this motion and it was approved unanimously.

- **Banners & Holiday Decorations:** Snowflakes were re-garlanded and are currently hanging. Will come down in January.
- **Discover West Town Mobile App:** Tabled.
- **Master Plan:** no updates.
- **People Spot:** Tabled
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** Tabled
- **Neighborhood Updates:**
  - 12/7/19 – West Town Winterfest, HQ at Candice Cusic Photography – 12pm – 6pm
  - 1/23/20 – WTCC Post Holiday Party, Teralitilan – 6pm – 8pm

- **Old Business:**
- **New Business:** Sara Dulkin brought up the idea of expanding the mural project further down Lessing. Kace explained it is not technically a part of the SSA, but is easily accessible from the SSA and would enhance the district. The Commission was ok with expanding, with Kace and Sara Dulkin leading the charge.

- **Public Forum:**
- **Adjournment:**
  - *Candice Cusic moved to adjourn meeting at 12:16pm. Nora McCarthy seconded this motion at it was approved unanimously.*

***Next SSA Commission Meeting Date: Thursday, February 6th, 2020 at 11am***