West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, September 5, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Steven Tobiaso (Secretary), Jenny Rossignuolo, Nora McCarthy, Sara Dulkin, Candice Cusic, Adam Williams
SSA Program Director – Kace Wakem
Membership Director – Sara Bemer
Public Forum / Guests: None
Not Present: Chris Hunt (Vice-Chair), Amy Laria (Treasurer)

- Call to Order: Michael VanDam called the meeting to order at 11:05 a.m.

- Minutes from SSA Commission Meeting on August 1, 2019: July minutes were accidently re-submitted, as incorrect copy of minutes were distributed. August minutes will be reviewed at the October meeting.

- Financial Report & Budget:
  - 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed.

  *Steven Tobiaso motioned to approve 2019 Financial Statements. Jenny Rossignuolo seconded this motion and it was approved unanimously.

- Contracts:
  - Chicago Event Graphics – Review Holiday Decoration Painting quote – Kace is to ask vendor why this additional cost was not included in the original quote. SSA Commission wants to be assured there will be no more additional costs. $4k is approved for the project.

  *Candice Cusic motioned to approve the Holiday Garland Painting Quote from Chicago Event Graphics. Nora McCarthy seconded this motion and it was approved unanimously.

- Rebate / Grant Updates:

  ➢ Façade Rebate Applications:
    - Review City Mural Registry Program – Kace reported on other Chambers / SSA’s that have registered their murals in the program. SSA Commission approved registering SSA sponsored murals in the program.

    *Nora McCarthy motioned to approve registering the SSA sponsored murals in the City of Chicago mural registry program. Steven seconded this motion and it was approved unanimously.

    - 2130 W. Chicago Ave, Cornelia McNamara Flowers – received word from business owner, request to cancel application.
*Adam Williams motioned to approve the cancelation of the Façade Rebate Application for Cornelia McNamara Flowers. Nora McCarthy seconded this motion and it was approved unanimously.

- 1529 W. Chicago Ave, Fry the Coop – Finished, needs to be paid. Reviewed after photos.
- 689 N. Milwaukee Ave, Condo Association – Reviewed that association was in charge of refurbishing façade. Project approved.

*Steven Tobiasen motioned to approve the Façade Application for 689 N. Milwaukee Ave for a rebate of $15,000. Sara Dulkin seconded this motion and it was approved unanimously.

➢ Security Rebate Applications:
  - 1721 W. Chicago Ave, Ice Cream Shoppe – Tabled. Waiting on 2 more quotes.

➢ Public Art Grant Applications:
  - Artist: Mara Baker – “Chameleon Blind” traveling pop up lighting piece, currently located at 1637 W. Chicago Ave. Proposal costs to move piece to 2 more locations in SSA for the duration of a 1 year activation total. Piece approved, with cost to pay in portions after new locations are activated.

*Nora McCarthy motioned to approve the Chameleon Blind piece by Mara Baker for a total of $4,910. Adam Williams seconded this motion and it was approved unanimously.

➢ Marketing / Beautification / Safety / Other:
  - 1821 Pop-Up: No updates
  - Landscaping: 1 more mulching in the fall, monthly weeding by hand, tree care ongoing.
  - Street Cleaning: Discussed fires being set in 2 SSA garbage cans regularly.
  - Banners & Holiday Decorations: Garland update above.
  - Discover West Town Mobile App: Tabled.
  - Master Plan: no updates.
  - People Spot: Tabled
  - Bike Racks: Tabled
  - Bike Friendly Business District: Tabled

➢ Neighborhood Updates:
  - 9/7/19 – 9/8/19 – Renegade Craft Fair, Division Street 11am – 7pm
  - 9/11/19 – WTCC WPB Joint Member Mixer at Adventure Stage 6pm – 8pm
  - 9/13/19 – Grassroots Chicago Ribbon Cutting – 4pm
  - 9/17/19 – Member Breakfast at WTCC Office – 10:30am – 11:30am
  - 9/19/19 – Info Seminar: Conflict Management for Small Businesses, taught by the Center for Conflict Resolution, hosted at the Superior Street Center for the Arts – 10am – 11am
  - 9/16/19 – Club Pilates Ribbon Cutting – 3pm
  - 9/27 – 9/28/19 – West Town Art Walk, HQ Ciao Chicago – Friday 5pm – 8pm and Saturday 12pm – 8pm
  - 10/24/19 – Triple Member Mixer at Arts of Life 6pm – 8pm
➢ 10/31/19 – Halloween Trick or Treat in West Town, Wicker Park, Bucktown & Logan Square – 3pm – 6pm

- Old Business:
- New Business:
- Public Forum:
- Adjournment:
  *Candice Cusic moved to adjourn meeting at 12:25 pm. Jenny Rossignuolo seconded this motion at it was approved unanimously.

***Next SSA Commission Meeting Date: Thursday, October 3, 2019 at 11am***