



**West Town SSA #29-2014**  
**Commission Meeting Minutes**  
10.15.2024 at 11:00am  
West Town Chamber of Commerce  
1819 W. Chicago Ave

**Staff:** Gaby Gerken, Susan Aldous-Hutchins, Gracie Holmes, Jenny Kelly

**In Attendance:** Evan Muellner, Taylor Olds, Sara Dulkan, Erin Carlman Weber, Nadia Coronado

**Not Present:** Steven Tobiason (excused)

## **AGENDA**

**1. Welcome and Call to Order:** EM 11:06AM

**2. Public Comment:**

**3. Administration and Finances**

- Meeting Minutes from 9.17.2024 - Review & Motion to approve Minutes:  
**Approved** - EM 1st, EW 2nd, all in favor.
- Commissioner Updates
- Program Approvals
  - 2025 Budget
  - 2025 Work Plan
  - 2025 Service Provider, WTCCReview & Motion to approve Budget, Work Plan, and Service Provider:  
**Approved** - TO 1st, EW 2nd, all in favor.
- Q3 Work Plan  
Review & Motion to approve Q3 Report:  
**Approved** - EM 1st, TO 2nd, all in favor.
- Financial Reports
- 2025 Audit RFP  
Review & Motion for release of Audit RFP:  
**Approved** - TO 1st, EW 2nd, all in favor.

**4. Rebate and Grant Programs**

**Facade Rebate**

- Projects to Reimburse:
  - 1529 W Chicago Ave. | Fry the Coop Chicago Ave. | \$15,000  
 Review & Motion: Approval of facade project reimbursement payment for \$15,000.00.  
**Approved** - TO 1st, NC 2nd, all in favor.
- Projects In Progress:
  - 1919 W Chicago Ave. | The Happy Hour Shop | \$1,373.69| 05/24 approved
  - 1823 W Chicago Ave. | Dr. Hector O. Bustamante | \$15,000 | approved 09/24

**Security Rebate:**

- Projects to Reimburse:
  - 1123 N Ashland Ave. | Discovery and Distribution LLC | \$3,000.00  
 Review & Motion: Approval of security project reimbursement payment for \$3,000.00.  
**Approved** - EM 1st, EW 2nd, all in favor.
  - 1911 W Chicago Ave. | Passages Wine and Books LLC | \$2,765.02  
 Review & Motion: Approval of security project reimbursement payment for \$2,765.02.  
**Approved** - EW 1st, TO 2nd, all in favor.

**Public Art Grant**

- Projects Reimburse:
  - 1105 N Ashland Ave. | Petals and Jackets w/ Brianna Hines of The Brie Show | \$1,991.94 (original budget of \$1,141.94 was approved - increase due to additional labor hours)  
 Review & Motion: Approval of public art grant reimbursement payment for \$1,991.94  
**Approved** - TO 1st, NC 2nd, all in favor.

**5. Events & General Updates:**

**Pop Up Project:**

- Cycle 4 Tenants:
  - 1821 W Chicago: Universe of Harth
  - 1901 W Chicago: Matiz Press
  - 1716 W Grand: MAK Chicago

**6. Old Business:**

**7. Open Comment & Discussion:**

**8. Adjournment:**

Next Meeting: November 19 at 11AM

Motion to adjourn: EM 11:39AM